

#### **CALL TO ORDER BCRC MONTHLY BOARD MEETING**

*There was a quorum present and the meeting was called to order at 7:00. Present were:*

- Ginny Honomichl
- Chad Dick
- Doug Kerr via phone
- Melissa Stultz
- Sean Hare, Commission President
- Matt McClure, Director

#### **APPROVAL OF AGENDA**

*Commission Honomichl made a motion to approve the agenda, commission member Stultz made a 2<sup>nd</sup>, motion passed 5-0.*

#### **PRESENTATIONS**

*None*

#### **PUBLIC COMMENTS**

*None*

#### **CONSENT AGENDA**

1. Approval of Minutes from the April 21<sup>st</sup> BCRC Board Meeting

*Commission Member Stultz made a motion to approve the agenda, Commission Member Dick made a second and the agenda passed 5-0.*

#### **OLD BUSINESS**

*None*

#### **NEW BUSINESS**

1. Approval of Financial Statements from April 2021

*Commission Member Stultz made a motion to pass the Financial Statements from April 2021, Commission Member Honomichl made a 2<sup>nd</sup>, the Consent Agenda passed 5-0. For future meetings, Commission President Hare requested a breakdown of account 6000, which is the payroll account.*

2. Senate Bill 13

*Director McClure shared with the board the SB 13 has lifted the tax lid. Meaning, if BCRC we opt to stay Revenue Neutral (RNR) we will not receive the 4 mills that normally comes to fund programming, salaries and normal operations. By staying RNR, BCRC would receive what 4 mills generated the previous year. By opting to exceed the Revenue Neutral Rate, BCRC will receive what 4 mills will generate in 2021-2022. Commission member Stultz made a motion to exceed RNR for the next budget cycle, Commission Member Kerr made a 2<sup>nd</sup>, the motion passed 5-0.*

## DISCUSSION ITEMS

1. Summer Program Update

## COMMISSION REPORTS

### Staff Reports-

- Spring Soccer finished up home games on May 8<sup>th</sup>. The end of season survey has been sent out to coaches and equipment collection is underway.
  - Games began March 27<sup>th</sup> and will conclude May 8<sup>th</sup>.
  - Picture/Jersey Night was March 23<sup>rd</sup>.
- Baseball/Softball registration ended on April 9<sup>th</sup> with late registration still being accepted in some leagues. Current numbers:
  - T-Ball- 62
  - Little Sluggers- 76
  - 7/8 Baseball- 34
  - 9/10 Baseball- 48
  - 11/12 Baseball- 29
  - 13/15 Baseball- 13
  - U8 Softball- 24
  - U10 Softball- 28
  - U12 Softball- 15
  - U15 Softball- 14
  - Total- 343

*Commission Member Stultz requested 2019 numbers as comparison to 2021 numbers. Director McClure will send that comparison.*

- Practices have begun for all age groups and games will begin the first week of June. The season, weather permitting, will wrap up the second week of July.
- Banners at sports complex- 35 new banners sold in 2021 totaling \$9,225. These banners from local businesses are hung on the outfield fences at the sports complex.
- Team Sponsorships – All 29 baseball/softball teams are currently sponsored.
- The Spring Adult Cornhole League that drew 28 teams, concluded on Monday, May 10<sup>th</sup>. Summer league opened registration on Monday the 10<sup>th</sup> and we currently have 26 registered for the Sunday league and 6 signed up for the Thursday league. The deadline is Tuesday, June 1<sup>st</sup>. Games get underway on June 6<sup>th</sup> at Sullivan Square.
- Registration for Jr. & Snag Golf for June/July is currently underway, the deadline is May 31<sup>st</sup> for the June session and June 28<sup>th</sup> for the July sessions.
  - Andy Kelley- Baker Golf Coach will work with the Junior Golfers.
  - Gregg Capps, BHS golf coach, will work with the SNAG golfers.

**Record of Proceedings**  
***BALDWIN CITY RECREATION COMMISSION***  
BCRC—705 High St.—Baldwin City, KS  
*May 19, 2021*  
*7:00 p.m.*

- We are currently hiring for spring/summer supervisors, concession workers and umpires. We are currently in need of about 4 more umpires to put us in a good position for the season.
- BCRC hosted a shop event with Dick's Sporting Goods May 7-10 at the Lawrence KC area stores. Participants received 20% off their purchases.
- After School Program/Before School Care:
  - Tammy will be covering before school and after school care beginning Monday, May 17<sup>th</sup>.
  - 22 students are participating in the After School Program.
  - The last day of afterschool is Friday, May 27<sup>th</sup>. The last day of before school care is May 28<sup>th</sup>.
- Senior Programming
  - April 19<sup>th</sup>- Tulip Time in Topeka & lunch at Cracker Barrel- 11 participants.
  - May 5<sup>th</sup>- Cinco de Mayo at El Patron- 16 participants.
  - May 10<sup>th</sup>- Coffee Talk- 9 participants.
  - May 16<sup>th</sup>- Overland Park Arboretum & Botanical Gardens- 11 registered, 4 that have never participated before.
  - Tuesday/Thursday cards from 1:00 to 3:00 at BCRC Office.
- Fitness / Yoga classes-
  - Tuesday and Thursday evenings at 6:00 p.m.- 8-week session. Monday/Wednesday/Friday mornings at 8:30 a.m. Monthly program. 7 participants.
  - Yoga- Tuesday 11:30 a.m.- 8-week session. 9 participants.
- Pool 2021-
  - Punch cards went on sale May 3<sup>rd</sup>. Hosted an after-hours event on Wednesday, May 12<sup>th</sup> from 5:00 p.m. to 7:00 p.m. in which people could purchase their punch cards. Over 20 people purchased cards and we sold nearly \$885.
  - Lifeguard training will be held June 1<sup>st</sup>-5<sup>th</sup>.
  - WSI training will be held June 7<sup>th</sup>-10<sup>th</sup>.
  - The 2021 open date for the pool is June 7<sup>th</sup>.
  - Registration for swim lessons begins June 1.
  - Swim Layout for 2021- Registration taken for ALL sessions:
    - 3 Open Swim sessions
      - 12:00 p.m.-1:30 p.m.
      - 2:00 p.m. to 3:30 p.m.
      - 4:00 p.m. to 5:30 p.m.
    - Lap Swim (Mon-Fri)
      - 7:00 a.m. to 7:45 a.m.
      - 8:00 a.m. to 8:45 a.m.
    - Deep Water Swim (Mon/Wed/Fri)
      - 7:00 a.m. to 7:45 a.m.
      - 8:00 a.m. to 8:45 a.m.

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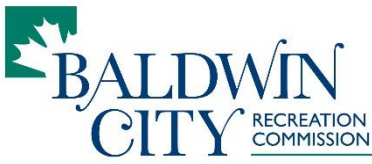
- Water Aerobics (Tu/Th)
  - 7:00 a.m. to 7:45 a.m.
- Private Pool Parties (7 days a week)
  - 7:00 p.m. to 9:00 p.m.
- Swim Team (Mon.-Thurs.)
  - Parent meeting Monday, May 17<sup>th</sup> 6:00 p.m.
- Swim Lessons- Registration begins June 1
  - Session I- June 21-July 1 (9:00 a.m. and 10:00 a.m.)
  - Session II- July 12-22 (9:00 a.m. and 10:00 a.m. and 6:00 p.m.)
  - Session III- July 26-August 5 (9:00 a.m. and 10:00 a.m.)
- Day Camp
  - Sunday, May 16<sup>th</sup> staff in-service from 3:00 p.m. to 7:00 p.m.
  - Dates for Day Camp 2021- June 1<sup>st</sup>-August 6<sup>th</sup>.
  - We will resume afternoon pool time and field trips for Day Camp in 2021.
- Payroll weeks are busy with all new seasonal employees.
- QuickBooks
  - Staying up to date with RecDesk reports and entering in daily deposits and payments.
  - Learning how to run specific reports that are useful to BCRC.
  - Cleaning up old QuickBooks to make more user friendly.
- Social Media
  - In the last 28 days on our Facebook page, we have had added 12 new faces, had 3,538-page engagements, and have reached over 3,000 people.
  - In the last 28 days on our Instagram page, we have added 15 new followers, we are down 17% in post engagement BUT are up 200% in story interactions.
  - Added all Summer Events on FB/Instagram
- Bulk Emails
  - Sending out emails with important information
  - Trying to get 4 emails out per month.
- Community Wellness Month
  - Ended last week of April and reached 400 people.
- Rentals
  - Sullivan Square is getting rented out frequently for events in Baldwin City
    - Baker University Plays
    - High School Band Concerts
    - Graduation Parties
    - Springtime Stories in the Square with the Baldwin City Library

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- BGA is filling up:
  - Graduations
  - Anniversary Parties
  - Baker University
- Website
  - Working on redoing website to make more user friendly.
  - Staying up to date with program information
- Working on:
  - Videos for summer events
  - Website
  - More engagement on Instagram posts/stories
- Mowing
- Field prep of spring sports- painting, reseeding, pre-emergent.
- Weed maintenance.
- Cleaning/organizing of shop area.

**Director Report-**

- Invitations for the Maple Leaf Beer, Wine and Spirit Fest have gone out and we have confirmations for 8 vendors thus far in addition to 1 of the 2 food truck spots have been filled. This event will piggyback the Maple Leaf Gravel Grind on October 23<sup>rd</sup>. We have acquired some sponsorships for event already and have been working through logistics with local wineries and Kansas ABC to ensure smooth event.
- Attended KRPA Recreation Commission Summit in Derby, KS on May 6th.
- Upcoming KRPA Board meeting in Hutchinson on Thursday, May 20<sup>th</sup>.
- I will be the KRPA Awards Chair for 2021-2022. This is the 2<sup>nd</sup> time in 3 years.
- Coordinating awards and additional sponsors for 2021 Smoke on the Bricks. Team count at 18 currently.
- Currently seeking health insurance quotes for cycle to begin August 1.
- Coordinating July 4<sup>th</sup> and Smoke on the Bricks sponsors as well as day of logistics to ensure smooth set up.
- Coordinating food trucks for July 4 and Maple Leaf Beer, Wine and Spirit Fest.
- Working to determine best way to sell tickets for Maple Leaf Beer, Wine and Spirit Fest.
- Meridian Title Company and Mid America Bank are title sponsors of the July 4<sup>th</sup> Show at \$5,000 each.
- Working with a group in the community called Warm Up Baldwin City as part of an initiative to get people back out safely.
- Summer Concert and Movie Series:
  - June 12- Ghostbusters and [Stave Bankey and the Flatlanders](#)
  - July 10- The Sandlot and [Flanigan's Right Hook](#)
  - September 11- Remember the Titans and [Vinyl Revival](#)



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- Continually keeping a gauge on current trends in the industry as it pertains to COVID-19 and the impact on the recreation industry. This is accomplished through meetings, phone conversations and online research.
- Part of a task force in Douglas County to coordinate gating criteria for parks and recreation agencies, similar to school district gating criteria.
- Continue to meet monthly as the Secretary of the Board for the Baldwin City Chamber of Commerce.

**OTHER**

*A request was made by a former employee Debbie McCullough made a request for funds generated in 2016 be distributed to a local individual battling cancer. The board discussed and will make a decision at the June board meeting.*

**FUTURE AGENDA ITEMS**

- *Cancer Funds*
- *Health Insurance Rates*

**EXECUTIVE SESSION**

*None*

**ADJOURNMENT**

*Commission Member Stultz made a motion to adjourn the meeting, Commission Member Dick made a 2<sup>nd</sup>, meeting adjourned at 8:17 p.m. Motion passed 5-0.*

Next meeting currently scheduled for Wednesday, June 16<sup>th</sup>, 2021 at 7:00 p.m. at the BCRC Office.